

## **THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY December 18, 2013**

The Westfield Board of Public Works and Safety met on December 18, 2013 at the Westfield Public Works conference room. Present were, Mayor Cook, Randy Graham, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Randy Graham called the meeting to order at 3:05 P.M.

### **Meeting Minutes Consideration for Approval:**

Kate Snedeker made the motion to approve the November 19, 2013 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

### **Quote Approval:**

None

### **Bid Approval**

None

### **Performance and/or Maintenance Bond Release:**

Action Item #2 Villages of Oak Manor Section 1 (Surface)

Ken Alexander presented asking for the release of the Performance Bond stating all work has been completed and done to standards. This section is private so there is no Maintenance Bond to replace current Performance Bond.

Kate Snedeker made the motion for the release of the Performance Bond. Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

### **Change Orders:**

Action Item #3 Farr Hills Neighborhood Water Main and Sanitary Sewer Extension

Ken Alexander presented and explained the reasons for the change order. Some of these include: Farr Hills Drive alignment change, sanitary sewer categorization change, line C storm addition, and curb and gutter additions. Kate Snedeker questioned the timeline change of the project and if the residents are been informed and update on these changes.

### **Contract/Leases**

None

### **Agreements and/or Memorandum of Understanding (MOU):**

None

**Consent Agenda:**

Action Item #4: WPD Conditional Offers of Employment (2 applicants)

Joel Rush presented the names of 2 applicants, (Brandon LilHauson, and Dewey Abney), that have completed the 5 month process, and are being recommended to be added to the City of Westfield's police department.

Randy Graham made the motion to approve the two applicants being added to the department.

Mayor Cook seconded. Vote: Yes-3; No-0. Motion carried.

**Department Reports:**

- **Fire Documents-**
- **Parks and Recreation-Melody Jones**
- **Police- Joel Rush**
- **Public Works-Ken Alexander**

Randy Graham made the motion to adjourn, seconded by Kate Snedeker  
Vote: Yes-3; No-0. Motion carried.

With no further business the meeting was adjourned at 3:28 P.M.

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Deputy Clerk-Treasurer

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Board of Public Works and Safety